Dear Colleagues,

Many recent reports confirm that racism, a persisting problem across every area of society, and achieving diversity at work, are a challenge for all sectors, non-less so in white-dominated European Trade Union Movement.

The recent unprecedented attack on the head office of the Italian confederation CGIL by the fascists encouraged the European trade unionists to react on the issue and will urged them to build responses to the rise of far-right at different levels (from national to company level).

The Education Department of the European Trade Union Institute is organising a new training course in cooperation with ABVV-FGTB Belgium, CGIL Italy and TUC UK – **Combatting Far-right – How can trade union build their responses.** This training course will take place face to face from 6 to 8 December 2021 in Brussels.

**Aims**

- To identify common trade union challenges of right-wing populism/extremism in Europe and possible solutions to fight against it.
- To exchange trade union policies and practices to combat far-right.
- To discover the ETUC roadmap: Building the Trade Union response to the rise of far right and ways trade unions could contribute to it
- To develop ideas to support trade union trainers networking on the topic

**Working languages**

Active working languages will be English, French, Italian

**Programme**

The programme will be sent with the confirmation of participation. The course will start Monday 6 December at 2 pm to end on 8 December at 4 pm.

**Accommodation and course venue**

Both training and accommodation will take place in Hotel Marivaux, Bd Adolphe Max, 1000 Brussels.

**Participants**

Trade union officers dealing with democracy at work and/or the fight against right-wing populism/extremism and fascism (from national, sectoral and/or company level); Trade union trainers on the topic are also welcomed.

**Arrival and departure**

Participants are expected to arrive on **Monday 6 December in the morning** (or Sunday 5 December in the evening if no suitable flights on the 6) and to **leave on Wednesday 8 December 2021, after the course.** Flights are to be booked to/from Brussels Zaventem airport, which is the closest airport.

The ETUI is financially supported by the European Union
**How are enrolments processed?**

A maximum of **18** participants can be accepted.

The final confirmation of the participants will be done by the team of trainers bearing in mind the requirements for the target group.

We ask you to bear in mind the recommendations of the ETUC Action Plan for women which call for the proportional representation of women in trade union activities.

**Participants’ registration**

Please fill in our registration form and use the link: [Register here](#).

**no later than 12 November 2021.**

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**IMPORTANT NOTICE as to TRAVEL - ACCOMMODATION – RESTAURANT**

ETUI advises, that if you have any symptoms or feel unwell, you should not travel and not attend the training.

You ought to respect the country's post-Covid-19 health and safety measures and procedures. Therefore ETUI asks you to check that the original source of the information is an established and qualified provider.

Several official sources of information on Covid-19 are:


**ETUI will not pay for PCR tests.**

**Hotel** booking will still be made by ETUI. It is important to inform us of your correct arrival and departure date.

**Luncheons** will still be booked by ETUI.

**Restaurant outside (dinner)** will no longer be booked by ETUI. Therefore we opt to book a hotel with restaurant. This gives you the possibility to have dinner in the hotel. Of course, if you prefer to choose yourself the restaurant, we will reimburse you the amount (dinner including drinks & VAT) up to **a maximum of 45 euro.**

**Travel**: ETUI advises you to buy economy **refundable flight / train tickets.**

ETUI will **not** organise pre-paid flight/train tickets.

In case you **cancel** your travel; please do note that you will take care about the refund yourself.

**Flight tickets**: 100% changeable and refundable flight tickets: the fare conditions to be checked by airline company.

**ETUI will not reimburse business flight tickets.**

An example of Air France:

**Train tickets:** second and first class tickets are refundable and exchangeable. Please check the fare conditions by train company.

Due to the Covid period, airline/train companies adapted their policy concerning refund and cancellation of tickets.

For example the Prem’s tickets from TGV were not exchangeable and refundable but now we can read the following message on their website : https://be.oui.sncf/en/tgv

**Reimbursement of travel and accommodation costs**

Costs for accommodation, meals according to the programme, materials will be covered by ETUI Education, only for participants coming from member states of the European Union, Albania, Montenegro, North Macedonia, Serbia and Turkey.

Expenses must be settled in line with the EU guidelines, which means:

- The shortest route of travel is to be chosen using the most reasonable means of transport.
- Travel by car will be reimbursed either:
  - on the basis of the mileage calculation at a rate of 0.25€ per km.
  - on the basis of a train return fare (1st class fare for regular trains and 2nd class for Eurostar, Thalys, TGV or similar)
  - the cost of lower-class economy air fare

**Whichever is cheapest, will be reimbursed.**

Toll, petrol, insurance costs will **not** be reimbursed.

Only one person can claim reimbursement, independently of the number of people traveling in the same vehicle. Passengers may not claim mileage or equivalent costs.

- **Local transport**, to/from the event venue, is reimbursed on the basis of original tickets.
- **As a rule, taxis are not reimbursed.**

**Other expenses not taken in charge by ETUI either :** parking fees, telephone, costs for luggage and excessive luggage, fees for choice of seating in plane, travel insurance, minibar, extra nights, extra lunches, extra dinners, supplement double room and the eventual supplement half/full board.

**Additional information**

Should you need any additional information please do not hesitate to contact the ETUI Education Secretariat, Sylviane Mathy, e-mail: smathy@etui.org

Yours sincerely,

Vera dos Santos Costa
Director
ETUI Education