

9-11 September 2025

Monday 8.09	Tuesday 9.09	Wednesday 10.09	Thursday 11.09
Arrival of the participants	<b>09:00 Welcome from ETUI</b> <ul style="list-style-type: none"> <li>- Introduction, welcome, practical details</li> <li>- Presentation of participants</li> <li>- Programme and objectives</li> </ul> <b>Foundations and Essentials: ePortfolios deconstructed:</b> <ul style="list-style-type: none"> <li>- Understanding the fundamentals: <i>ePortfolio building: framework</i></li> <li>- <i>The What, How and Why of ePortfolios</i></li> </ul>	<b>09:00 Reflective practices and self-assessment</b> <i>What is reflection and how to prompt it?</i> <ul style="list-style-type: none"> <li>- Presentation and discussion <ul style="list-style-type: none"> <li>o Strategies for effective reflection</li> <li>o Reflective writing techniques</li> </ul> </li> </ul> <b>From description to reflection: unlocking language for Portfolio reflection</b> <ul style="list-style-type: none"> <li>- Deconstructing and analysing examples</li> </ul>	<b>09:00 Developing skills for effective ePortfolios: Platforms and tools</b> <ul style="list-style-type: none"> <li>- Use of Web 2.0 tools</li> <li>- Which platforms to use for an ePortfolio?</li> </ul> Practice: Hands on approach on using different tools  <b>ePortfolio guidelines and Q&amp;A</b> <b>You and your learning process</b> Evaluation of the workshop and Conclusions
	<b>12:30 - LUNCH</b>	<b>12:30 - LUNCH</b>	<b>13:30 - LUNCH</b>
	<b>14:00 Navigating the Eurotrainer accreditation process</b> <ul style="list-style-type: none"> <li>- Key elements of the accreditation procedure</li> <li>- You and your coach: <i>Who, what, when</i></li> </ul> <b>Reflective Portfolios</b> <ul style="list-style-type: none"> <li>- Contents and structure of a reflective portfolio</li> <li>- <b>Zooming in:</b> Training experiences and Reflection in focus</li> </ul> <b>17:30-</b> End of the day	<b>14:00 Building an ePortfolio: practice</b> Working on a training activity to include in the ePortfolio  <b>Report back: showcasing ePortfolios</b> <ul style="list-style-type: none"> <li>- Sharing work on ePortfolios</li> <li>- Peer feedback and review</li> <li>- Collective insights, suggestions, and exchange of practices</li> </ul> <b>17:30-</b> End of the day	Departure of participants
<b>DINNER</b>	<b>DINNER IN THE CITY</b>	<b>FREE DINNER</b>	

