

Dear Colleagues,

Active learning is a crucial approach to education that places learners at the center of their own learning experience. By actively engaging in instructional activities and reflecting on their actions, learners gain a deeper understanding of the subject matter. This approach emphasizes the importance of inclusion and adaptability, as trainers must cater to the diverse needs of learners. Through the use of various methods and tools, active learning leverages different learning styles, moments, and dimensions, ensuring that individuals can effectively absorb and retain knowledge. By combining theoretical study with practical application, active learning transforms abstract concepts into tangible experiences, highlighting the diversity of learning styles, cultures, languages, abilities, and gender.

Facilitating active learning goes beyond simply imparting knowledge; it involves creating an environment that promotes communication, creativity, and constructive collaboration. Trainers play a vital role in guiding groups and fostering a positive climate where learners feel encouraged to express themselves.

Recognizing the significance of active learning, the European Trade Union Institute (ETUI) and the International Labour Organisation Training Centre (ITCILO) are now organising **a pedagogical workshop on Active Learning in ICTILO in Turin, Italy, from 17 to 19 October 2023.**

Aims

- What is active learning?
- How can we activate learners through multisensory learning environments?
- How to define action-oriented objectives that support active learning processes?
- What does participatory facilitation mean and which techniques are available?
- What is the difference between assessment and evaluation? and what are the different evaluation levels?
- What is a session plan and how can it help me design and deliver an active learning session

Working languages

English and French.

Programme

The draft programme is enclosed.

Venue and accommodation

ILO training center, Turin, Italy

Participants

Participants following ETT pathway and Colleagues working on training and development within their European Trade Union organizations.

Arrival and departure

Participants are expected **to arrive on Monday 16 October 2023. The workshop ends at 13h30 on 19 October 2023.**



Detailed information will be given in the confirmation.

PLEASE WAIT FOR OUR CONFIRMATION BEFORE BOOKING YOUR FLIGHTS

Participants' registration

Please register using this link: <https://crm.etui.org/form/active-learning-pedagogical-work>

no later than 7 September 2023

A maximum of **14** participants can be accepted.

Payment of registration

A direct monetary contribution (enrolment fees) to ETUI Education activities is required per participant, the cost is 60€ for the entire course programme, whichever country of origin. Once you are selected, you will receive a link to pay immediately online. Only candidates who paid will be allowed to participate in our course.

Please note that in case of cancellation of participation 5 working days before the beginning of the course, no refund shall be granted.

ETUI Travel Policy Reimbursement Rules - June 2023

Accommodation

The ETUI arranges accommodation for all participants of the event, taking into account the ceilings for hotel costs according to a country.

Costs for accommodation, meals according to the programme, materials will be covered by ETUI, only for participants coming from member states of the European Union and candidate countries: Albania, Moldova, Montenegro, North Macedonia, Serbia, Ukraine and Turkey.

In case of no-show or last-minute cancellation, you will be asked to pay the no-show costs. ETUI will re-invoice you.

Other expenses that are not taken in charge by ETUI: parking, telephone, minibar, extra nights, extra lunches, extra dinners, supplement double room and the eventual supplement half/full board.

Travel

Expenses must be settled in line with the EU guidelines, which means:

The shortest route of travel is to be chosen using the most reasonable means of transport.

By train:

Train tickets will be reimbursed on the basis of a **2nd class** fare for regular trains and Thalys, TGV or similar.

Flights:

Economy class fares will be used as the benchmark for analysing air travel costs. Air travel is acceptable only for distances above 400 km, i.e. return flight above 800 km.

Business or first class plane tickets will not be reimbursed.

ETUI will contribute to air travel to a maximum of 400€.

If participants cannot find a suitable route for that amount, they should contact ETUI so a solution is found.

Other costs not covered by ETUI: costs for luggage and excessive luggage, fees for choice of seating in plane, travel insurance.

By car:

In accordance with its greening policy, ETUI highly discourages travels by car. Before travelling by car **participants are asked to get in touch with the ETUI assistant in charge of the event and to come to an**

understanding on the travel reimbursement before the event: either based on of a 2nd class train return fare or the cost of lower-class economy air fare. **Whichever is cheapest, will be agreed upon beforehand and reimbursed.**

Without any prior agreement with ETUI, travels by car will not be reimbursed at all.

Toll, petrol, car renting, parking, insurance costs will not be reimbursed.

Only one person can claim reimbursement, independently of the number of people traveling in the same vehicle.

Local transport, to / from the event venue, is reimbursed on the basis of original tickets.

Any other local transport (tram, metro, bus, ...) used during the event is NOT reimbursed.

! As a rule, taxis/Ubbers are not reimbursed !

Additional information

Should you need any additional information please do not hesitate to contact the ETUI Education assistant, Sylviane Mathy, smathy@etui.org

Yours sincerely,

Vera dos Santos Costa
Director ETUI Education