

Invitation to an ETUI Education training course

11 December 2018

To all organisations affiliated to the ETUC

Dear Colleagues,

When analysing the four key ‘megatrends’ – globalisation, climate change, digitalisation and the demographic transition - we can see their disrupting impact on societies and economies. Unions are part of this game.

Uncertainties towards the future as a result of rapidly changing conditions, together with the observed decline of union membership, require Unions to urgently think about their renewal.

Being able to think strategically becomes more and more an essential skill for trade unionists, in particular for those leaders willing to drive their Organisations towards new ways of representing, mobilising and organising workers. Trade union leaders are also responsible for promoting an analytic and strategic thinking culture within their Unions.

The main purpose of the ETUI training **“Trade union renewal: analytic and strategic thinking”** is to reinforce Unions capacity building in this area, providing appropriate tools and methods to facilitators, appointed by their organisations, who will later support TU leadership teams during their strategic decision making. The course will take place in **Brussels, 12-14 March 2019**.

Aims

The following aims have been set in order to achieve this objective:

- to understand the key steps of analytic and strategic thinking;
- to test an analytic and strategic thinking method through simulation;
- to appreciate the skills needed to facilitate discussions with TU decision makers.

Working languages

English.

Programme

The attached draft programme gives you an overview of the training course.

Venue of the course

Accommodation will be at
Hotel Progress
9, rue du Progrès
1000 Brussels



Participants

This course is intended for 20 trade unionists, identified by their ETUC affiliated Organisation, who will play the role of facilitators in supporting their TU leaders in doing analytic and strategic thinking. They are considered as persons of trust. To better assure the training follow up, it's recommended to appoint 2 participants per organisation.

Arrival and departure

Participants are expected to arrive on Monday **11 March 2019 for dinner** at 19h30 and to leave on **Thursday 14 March 2019, after lunchtime** (no departure from the airport before 15h00).

How are enrolments processed?

A maximum of 20 participants can be accepted.

The final confirmation of the participants will be done by the team of trainers bearing in mind the requirements for the target group.

We ask you to bear in mind the recommendations of the ETUC Action Plan for women which call for the proportional representation of women in trade union activities. We also invite you to think about renewal and consider TU young members participation.

Participants' registration

Please fill in a copy of the enclosed form for each participant and return it to the ETUI Education Secretariat (Sylviane Mathy, smathy@etui.org) **no later than 11 February 2019**.

Payment of registration

Participation fees vary depending on which group your country is from. (See tables on last page).

Participation fees for this course are:

- For group I: 180€ (3 days @ 60€)
- For group II: 72€ (3 days @24€)
- For group III: 45€ (3 days @15€)

An invoice will be sent to the organisation upon confirmation of the enrolment. We kindly ask you to pay this invoice before the start of the course.

Please note that in case of cancellation of participation 5 working days before the beginning of the course, no refund shall be granted (the total amount of respectively 180€, 72€ or 45€ will be invoiced).

It is **essential** that you mention in your payment order the number of the invoice and customer reference number.

Reimbursement of travel and accommodation costs

Travel and accommodation costs will be covered by ETUI Education, only for participants coming from member states of the European Union, Albania, Montenegro, FYROM, Serbia and Turkey.

Accommodation costs will be covered by ETUI Education for the nights of 11, 12 and 13 March 2019 (max 3 nights).

Travel costs will be reimbursed on the basis of the most economic fare available (economy air fares) in accordance with European Commission regulations. **Taxis will not be reimbursed.**

Additional information

Should you need any additional information please do not hesitate to contact the ETUI Education Secretariat, Sylviane Mathy, e-mail: smathy@etui.org

Yours sincerely,

Vera Dos Santos Costa
Director
ETUI Education

Enclosed: Registration form
Draft Programme

Groupe I : 100% of participation fees or 60€/day

Andorra
Austria
Belgium
Cyprus
Denmark
Finland
France
Germany
Greece
Iceland
Ireland
Italy
Liechtenstein
Luxembourg
Malta
Monaco
Norway
Portugal
San Marino
Spain
Sweden
Switzerland
The Netherlands
United Kingdom

Group II : 40% of participation fees or 24€/day

Croatia
Czech Republic
Estonia
Hungary
Latvia
Lithuania
Poland
Slovak Republic
Slovenia

Group III : 25% of participation fees or 15€/day

Bulgaria
FYROM
Montenegro
Romania
Serbia
Turkey